

**JACKSON COUNTY LAND BANK AUTHORITY**  
**MEETING MINUTES**  
**AUGUST 26, 2010**

PRESENT: COFFMAN, JESTER, KRUSE, BUTLER, DUCKHAM, CUNNINGHAM, FROUNFELKER,  
TAYLOR

VISITORS: None.

ABSENT: MAHONEY, MARTIN, WILLIAMS

Meeting called to order by Coffman at 7:30 a.m.

Public Comment: None.

**AmeriCorps Host Site Application 2010-2011**

- Coffman reported that the application was prepared and sent in but that we were not successful in being awarded an AmeriCorps volunteer.
- Coffman advised that she did a follow up with the contact person and what we can do in the future applications. The contact advised of a VISTA program that may be more suited for our land bank needs. More information to follow.
- Duckham inquired about the lack of staff for the land bank.
- Butler suggested that Neeta Delaney might be a good contact person and resource.

**Application for NSP1 – ‘left-over’ dollars**

- Coffman reported that there is no new information to share with regard to this application process.

**Sustainable Communities Planning Grant – consortium**

- Coffman reported that there has been activity and meetings to discuss the application process for the planning grant.
- Coffman reported that the land bank has been added to this consortium.
- Region II will take the lead, CAA will be preparing the grant application.
- The application was due August 23<sup>rd</sup>.

**Yard signs have been ordered**

- Coffman reported that they are still being prepared by Ray Printing.

**Website will be up and running no later than September 10<sup>th</sup>**

- Coffman reported that the website will be: [jacksonlandbank.org](http://jacksonlandbank.org)

**Farmers Market meeting with Scott TenBrink**

- Coffman reported that board member Jon Williams wanted to discuss the community urban gardens and the farmers market.
- Coffman believes that Williams wishes for us to set up a meeting in the future regarding this subject.
- Discussion about urban gardens, the land bank having vacant lots to utilize, Scott TenBrink is very knowledgeable and very active in the community.

**Pending Legislation – HB 6245**

- Coffman reported that board member Jon Williams wanted to discuss pending legislation about land banks to grant tax abatements for federally supported low-income housing.
- Be on the lookout.

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- Discussion about tax abatements and its impact on the communities.

**August 27<sup>th</sup> – Jackson Community Garden Tour**

- Coffman reported that board member Jon Williams wanted to inform of an upcoming event in the city.

**Side lot letters**

- Coffman reported that 13 letters were sent out; 10 responses received of the side lot parcels in the City.
- Of those qualified applicants, we will be accepting payments and processing deeds
- Discussion about if we want to put any conditions on these parcels as we transfer them.
- Frounfelker suggested that we take a look at the City's development agreement application.
- Taylor suggested that we let the local units restrict the code and enforcement and zoning.
- Taylor stated that they will need to combine parcels.
- Kruse comments that this process is going well.
- Discussion about what happens after we transfer the property to the new owners.
- Kruse suggested that we do another run through of our property list and open it to other buyers.
- Discussion about adjoining property that there is a rental next door instead of owner occupied.
- Coffman stated that we did receive two interested parties for one parcel.
- Kruse inquired how we deal with this.
- Discussion about what would make sense to deal with two interested parties over one parcel.
- Frounfelker inquired of the City of all the vacant lots to see if they would be interested in getting rid of those vacant lots.
- Duckham inquired if the side lots are just a city issue. Taylor stated that the city has many odd shaped lots. Coffman advised that there were letters sent out to some in the townships.

**Other Business**

- Property subcommittee meeting has to meet prior to the next auction. August 30<sup>th</sup> @ 10:00 am.

**Adjournment**

**Next meeting is scheduled for Thursday, September 16, 2010 @ 7:30 am, room 101 Jackson County Tower Building.**