

JACKSON COUNTY LAND BANK AUTHORITY

MEETING MINUTES

MAY 27, 2010

PRESENT: COFFMAN, JESTER, TAYLOR, KRUSE, MARTIN, WILLIAMS, BUTLER, DUCKHAM, CUNNINGHAM, MAHONEY

VISITORS: None.

ABSENT: FROUNFELKER

Meeting called to order by Coffman at 7:30 a.m.

Public Comment: None.

Financial Statement as of 4-30-10

- Discussion of expenses. Duckham inquired about the initial borrowing that the land bank requested from the County was \$250,000.00. Coffman confirmed that dollar amount and informed the board that \$150,000 of that original loan has been repaid back to the County.

Motion by Martin, to accept the financial statements as presented, **support by Williams. PASSED.**

JBRA / JCLBA meeting May 5th

- Coffman reported that she met with the Jackson Brownfield Redevelopment Authority on May 5th.
- These meetings were designed to open the lines of communication as we plan for land acquisition and look to partner with this entity and the City in the future.
- Duckham inquired if there was discussion about the County and City Brownfield's merging. Coffman stated that by design they are two very different entities with different goals.
- The intent for this collaboration is to strategically look at properties coming available to see if Brownfield is an option.
- Properties of interest are those in the corridor of the City (i.e. Francis and Cooper from I-94 into the City).
- Martin inquired about the initial assessments of some of the foreclosed properties.

Letter of support for JBRA

- Coffman reported that Barry Hicks from the City Community Development Director asked for a letter of support. Coffman prepared the letter on May 13, 2010. The letter was presented to the board for information.
- The end goal is to help identify and solidify collaboration with entities to meet guidelines for an EPA grant.

Urban Farming – May 10th

- Coffman reported that she attended a meeting on May 10th to gather interested entities on the concept of Urban Farming.
- The Land Bank could be a natural partner in this movement. The Land Bank does have land.
- Discussion as to the needs to make this successful.
- In order for this to work there needs to be plans to ensure that they are sustainable. Partnership is key in this venture.
- Martin reported that Jane Bush has provided her expertise with regard to this concept.
- Taylor suggested that we look at our inventory and determine what if any parcels would be appropriate for farming.

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- This community initiative may be ripe for us to partner.

Land Bank Conference – June 6th, 7th, and 8th in Lansing

- Coffman reported that registrations have been paid for Martin, Jester, Mahoney and Coffman.
- Agenda information was presented and discussed.

Coffman presented a listing of the foreclosed properties from the 2010 cycle. This will be forwarded to the property sub-committee for their review and assessment.

Strategic Planning Sessions (continued)

- Review of work session from March 15th and March 29th
- Handouts and attachments/documents provided by Center for Community Progress
- Side lot disposition – letter from Genesee County along with a postcard as a sample.
- Kruse has offered to draw up a sample for Jackson County. To be reviewed by the property sub-committee.
- Discussion about the side lot application and guidelines.
- March 29th review
 - Disposition of properties; property sub-committee is the best vehicle to do this.
 - Pricing and Disposition Policy; Sales Process;
 - Acquisition
 - Discussion about Phase 1 and when we need to do this
 - Tax Foreclosure
 - Discussion about this current listing of parcels and what the auction cycle may look like, bundling, requesting that the County consider purchasing selected properties, for the minimum bid after the first auction, then transfer to the land bank.
 - Marketing
 - Martin inquired about the meeting with the municipalities about connecting with them at the first right of refusal process to determine if it makes sense to acquire.
 - The Land Bank needs to let them know what we can do for them in partnership.
 - Education is a key component as we inform the public and community what we are and how we can assist.
 - Media Blitz
 - Signage

Other Business

- Property sub-committee will meet on Thursday, June 3rd @ 10:00 a.m., room 101, Tower building.
- Kruse inquired about signs for the properties.

Motion by Kruse, to purchase at least 100 signs for the land bank, not to exceed \$500, support by Duckham. PASSED.

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- Jester suggested that it might be more cost effective to purchase more than 100 signs.
- Williams inquired about having a conversation with the Interim City Manager, Warren Renando, about his philosophy about land and buildings in the City. We want to make sure that we have open lines of communication and information with his position and the land bank.
- Kruse inquired about the status of the website.

Adjournment

Motion by Duckham, to adjourn, support by Williams.

Next meeting is scheduled for Thursday, June 17, 2010 @ 7:30 am, room 101 Jackson County Tower Building.