

JACKSON COUNTY LAND BANK AUTHORITY

MEETING MINUTES

MAY 21, 2009

PRESENT: COFFMAN, CUNNINGHAM, MAHONEY, KRUSE, MARTIN, TAYLOR, FROUNFELKER, SMITH
VISITORS: Randy Treacher, Cliff Herl
ABSENT: GUMBERT, DUCKHAM

Meeting called to order by Coffman at 7:32 a.m.

Public Comment: None.

Approval of the Minutes The minutes dated April 16, 2009, were presented and reviewed. **Motion by Kruse**, to accept the minutes from April 16, 2009, as presented, **seconded by Taylor, PASSED.**

Land Bank Conference May 17th – May 19th

- Coffman highlighted the speakers and topics of discussion
- CD provided for all Board members of all handouts and tape recordings of speakers.
- Martin inquired if more Land Banks are being created throughout the State.
- There are now a total of 17 Land Banks and two more are just about ready to begin: Leelanau, Grand Traverse, Ogemaw, Gladwin, Arenac, Muskegon, Saginaw, Genesee, Lapeer, Sanilac, Berrien, Cass, Kalamazoo, Calhoun, Jackson, Ingham, Wayne and the City of Detroit.

Neighborhood Stabilization Program update

- Coffman updated the board that the application was filed on 04-22-09.
- Land Bank applied for a total of \$458,000; for \$98,000 for demo, \$320,000 for acquisition and \$40,000 for maintenance of properties.
- May hear something from MSHDA mid June and July on the application.
- Smith inquired as to the total requested for demolition.
- Cunningham stated that demolition is probably now the best course for the community to take.
- Coffman updated the board that there is a second phase of NSP dollars that are available through grant application process.
- Martin provided the details about these monies. The second phase goes directly to HUD, the minimum requested amount is \$5 million dollars, and should include building 100 housing units. Must demonstrate that you have experience in these projects.
- Coffman to check into partnerships with Community Action Agency for these dollars.
- Deadline is July 7th, 2009
- Frounfelker inquired if we should pursue partnership with the City as well.

Meeting with City Brownfield Redevelopment Authority

- Coffman updated that members of JCLBA met with the City Brownfield Authority on May 26, 2009.

Quote for Land Bank website

- Coffman distributed a quote from RJ Michaels for \$3,500; this does not include web hosting.
- Cunningham recommended Ron Action from Action Associates.
- Grant Bauman at Region II on their website design.

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Policy Subcommittee update

- Coffman updated the board that the subcommittee (Kruse, Martin and Coffman) met on May 12, 2009.
- Three separate categories: Code of Ethics, Sale of Properties, and Marketing/Realtor selection. Collecting 'Best Practices' to borrow from.
- Presented a draft of the Code of Ethics and Conflicts of Interest.
- Meeting again on June 5, 2009 @ 10:00 am.
- Smith inquired if there was language in the policies and procedures addressing board member attendance.

Genesee Institute Workshop tentatively scheduled June 18th from 9:00 am to 4:00 pm in Jackson

- Coffman hoping to have the majority of board in attendance for this workshop.
- Martin and Smith are not available.
- Coffman inquired if there is a better date to accommodate the board.
- Frounfelder stated that Thursdays are better for his schedule.

Other Business

- New Board member Marston Fortress has been appointed.
- Handout provided of all the board members.
- Handout provided of the schedule of board meetings.
- Smith inquired about properties located in Rives Township.
- Taylor inquired about the parcels/structures from the 2009 foreclosure cycle.
- Coffman will be meeting with the City to talk about a future plan for these parcels.
- Martin inquired if other land banks had a better way to quiet title process.

Next meeting is scheduled for Thursday, June 18th @ 7:30 am, room 101 Jackson County Tower Building.