

JACKSON COUNTY LAND BANK AUTHORITY
MEETING MINUTES
DECEMBER 17, 2009

PRESENT: COFFMAN, JESTER, MAHONEY, KRUSE, DUCKHAM, MARTIN, TAYLOR, BUTLER,
CUNNINGHAM, FROUNFELKER

VISITORS: Randy Treacher

ABSENT: SMITH

Meeting called to order by Coffman at 7:30 a.m.

Public Comment: None.

Approval of the Minutes The minutes dated November 19, 2009 were emailed and presented. **Motion by Jester**, to accept the minutes from November 19, 2009 as presented, **seconded by Duckham, PASSED.**

Welcome New Board Member – Denise Butler, Napoleon Township Supervisor

- Marston Fortress informed the chair that he had a scheduling conflict with the land bank meetings.
- At the most recent Township Supervisors meeting, nominations were sought for a replacement, Denise Butler from Napoleon township was appointed by the body.
- Replaces Marston Fortress as Township Representative

JBRA / JCLBA Cooperative Agreement for Managing Brownfields in City

- Met November 24th
- Gail Mahoney and Kip Cunningham were also present at the November 24th meeting
- Coffman presented the revised document
- Coffman attended JBRA meeting on December 9th the most recent draft was also approved by that body
- Mahoney expressed that the newest revision is much better and satisfied with the changes that have been made.
- Martin inquired of the final purpose of the document.
- Coffman stated this is purely a cooperative agreement between the two entities. This document is not required by any statute.
- Mahoney stated this cooperative agreement really lays the foundation for future planning and work that the land bank will be

Motion by Jester, to accept the revised document as presented, **support by Cunningham. PASSED.**

Schedules of County BRA and City BRA – Representative from JCLBA board

- Coffman updated the board as to the two other Brownfield boards.
- Both entities would welcome having a representative from the JCLBA
- Frounfelker has been the acting representative for the JBRA.
- Duckham inquired about the commissioner appointment on the City JBRA. Coffman stated that this issue needs to be addressed.
- Mahoney volunteered to represent the Land Bank at the County BRA.
- Frounfelker inquired that the City representatives Barry Hicks and Carol Koneiczki in any land bank email notifications.

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Property Inventory Subcommittee update

- Subcommittee met on November 23rd and December 14th (Committee members: Mahoney, Kruse, Jester, Taylor and Cunningham)
- Coffman distributed listing of parcels of current inventory and the 40 new parcels from the 2008 and 2009 foreclosure cycles.
- **Recommendations from the subcommittee:**
 - 1- To acquire all the properties listed on the 2008 Foreclosed listing with the exception of 107 Moore (parcel ID# 5-1059.1) and the hotel parcels (7-0001.1A; 7-0001.2; and 7-0001.3). Total parcels 21.**
 - Discussion on recommendations. Jester inquired if there is a deadline to acquire

Motion by Mahoney, to accept the subcommittees' recommendation to request to acquire the 21 properties listed in the 2008 Foreclosure, not to include the parcels # 5-1059.1; 7-0001.1A; 7-0001.2; and 7-0001.3, **support by Cunningham. PASSED.**

Motion by Mahoney, after discussion and agreement with County Administration and County Board to request that the land bank acquire and transfer the hotel parcels prior to 12/31/09, to ensure that the 2010 real property taxes not be assessed, **support by Butler. YEAS - COFFMAN, JESTER, MAHONEY, KRUSE, DUCKHAM, TAYLOR, BUTLER, CUNNINGHAM, FROUNFELKER. NAY- MARTIN. PASSED.**

- Discussion about the advantages and concerns of having the land bank acquire the hotel parcels.
- Coffman stated that the delinquent personal property taxes have been paid from the county sale of the property held early December. The personal property taxes are no longer been assessed as of 2009.

2- To acquire all the properties listed on the 2009 Foreclosed listing. Total of 18 parcels. Noted that four parcels: 3-0153; 4-0620; 4-1269; 5-0630 all of which are houses.

Motion by Mahoney, to accept the subcommittees' recommendation to acquire the 18 properties listed in the 2009 Foreclosure, **support by Cunningham, PASSED.**

- Discussion about the parcels. The parcel in Leoni does have a structure on it that will need to be removed.
- The majority of these parcels have had or will have existing structures / houses demolished in cooperation with the City utilizing NSP dollars.
- The four parcels with houses on them will be sold on the market. Jester prepared MLS comps for the four parcels (710 Second St., 1002 S Jackson St., 304 Harwood, 916 Francis St.). Discussion about the real estate market and the possible sale of these homes.
- Martin thanks the subcommittee for all the work that has been done with these properties and the recommendations brought forth.

Adjournment

Motion by Mahoney, to adjourn, **support by Martin. PASSED.**

Next meeting is scheduled for Thursday, January 21st, 2010 @ 7:30 am, room 101 Jackson County Tower Building.